

Instruction for use of “Initial Notification” Form

(Applicable to **existing** motor vehicle or mobile equipment surface coating operations)

General

This form may be used by facilities that operate **existing** motor vehicle or mobile equipment surface coating operations to comply with the initial notification requirements in 15.7.1 of Regulation 1138. The use of this form is optional. However, other means of notification must contain the information required under 15.7.1.1 through 15.7.1.8 of Regulation 1138.

“Existing source” means a motor vehicle or mobile equipment surface coating operation that was actively engaged in motor vehicle or mobile equipment surface coating operations prior to September 17, 2007.

Required Submittal Date

The owner or operator shall submit an “Initial Notification” to the Department (with copy to the U.S Environmental Protection Agency) no later than October 11, 2010.

The addresses for this submittal are provided below and in Item 9 of the “Initial Notification” form.

Items 1 and 2

Provide the name of the affected motor vehicle or mobile equipment surface coating operation, its physical location, and the address where compliance records are kept, if different than the physical location of the facility.

Items 3

Identify the owner or operator of the affected motor vehicle or mobile equipment surface coating operation, identified in Items 1 and 2, and provide the owner or operator’s mailing address.

Item 4

The owner or operator of the affected motor vehicle or mobile equipment surface coating operation indicates (checks appropriate box) whether the facility is subject to the provisions of Section 15 of Regulation 1138. The facility is subject to Section 15, if both of the following statements are applicable.

1. The facility is an area source.

“Area source” means any stationary source or group of stationary sources located within a contiguous area and under common control that does not emit nor have the potential to emit considering controls, in the aggregate, 10 tons per year or more of any hazardous air pollutant (HAP) and 25 tons per year or more of any combination of hazardous air pollutants (HAPs).

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2. The facility performs spray application of coatings that contain target HAPs to any motor vehicles or mobile equipment having plastic, metal, or combination of plastic and metal components.

“Target HAPs” are compounds of cadmium, chromium, lead, manganese, or nickel.

Item 5

The owner or operator of the affected motor vehicle or mobile equipment surface coating operation identifies (checks appropriate box) whether the motor vehicle or mobile equipment surface coating operations at the facility is a new affected source or an existing affected source.

- An affected source is **new**, if the facility was not actively engaged in motor vehicle or mobile equipment surface coating operations prior to September 17, 2007.
- An affected source is **existing**, if the facility was actively engaged in motor vehicle or mobile equipment surface coating operations prior to September 17, 2007.

Item 6

The owner or operator of the affected motor vehicle or mobile equipment surface coating operation provides a brief description of the motor vehicle or mobile equipment surface coating operation. The description must include the number of spray booths and preparations stations and the number of painters usually employed at the operation. The owner or operator should continue on blank sheet of paper and attach it to this notification, if additional space is needed.

Notification of Compliance Status Option

If the existing affected motor vehicle or mobile equipment surface coating operation is already in compliance with all applicable requirements of Section 15, requirement 15.7.1.8 of Regulation 1138 provides the owner or operator of the facility the opportunity to certify its initial compliance with Section 15 as part of the submittal of the “Initial Notification” form. If the owner or operator elects to follow this option, the owner or operator is not required to submit the “Notification of Compliance Status” in accordance with the requirements of 15.7.2.

If the existing affected motor vehicle or mobile equipment surface coating operation is not in compliance with all applicable requirements of Section 15 at the time the “Initial Notification” must be submitted (no later than October 11, 2010), owner or operator of the facility does not have opportunity to certify its initial compliance with Section 15 as part of the submittal of the “Initial Notification” form.

Item 7

The owner or operator of the affected motor vehicle or mobile equipment surface coating operation can certify (checks appropriate box) that the motor vehicle or mobile equipment surface coating operation at the facility is already in compliance with all the applicable requirements of Section 15 and that the “Initial Notification” also serves as a notification of compliance status. To do this, the owner or operator must also complete Item 8.

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If necessary or desired, the owner or operator of the affected motor vehicle or mobile equipment surface coating operation would indicate (checks appropriate box) that the motor vehicle or mobile equipment surface coating operation at the facility is not in compliance with all the applicable requirements of Section 15, but is expected to be in compliance by the compliance date (January 10, 2011). In this situation, the owner or operator does not complete Item 8; instead, the owner or operator must submit the “Notification of Compliance Status” no later than March 11, 2011 in accordance with the requirements of 15.7.2.

Item 8a

Requirement 15.4 of Regulation 1138 provides the requirements that the owner or operator of an affected motor vehicle or mobile equipment surface coating operation must be in compliance with to satisfactorily demonstrate initial compliance with Section 15 of Regulation 1138.

For this form, the owner or operator would certify initial compliance with Section 15 of Regulation 1138 by checking the box listed under Item 8a.

Item 8b

The owner or operator of the affected motor vehicle or mobile equipment surface coating operation certifies that the “Initial Notification” is true, accurate, and complete as demonstrated by the completion of Item 8c.

Item 8c

The owner or operator of the affected motor vehicle or mobile equipment surface coating operation provides the information needed and signs the form to certify the truth, accuracy, and completeness of the notification.

Item 9

The owner or operator must submit the completed “Initial Notification” to the Department of Natural Resources and Environmental Control (with a copy to the U.S. Environmental Protection Agency) at the addresses provided below and in Item 9 of the form. The owner or operator should keep a copy of the completed form.

Submit the Initial Notification to the following addresses

Delaware Department of Natural Resources and
Environmental Control
Director, Division of Air Quality
Blue Hen Corporate Center
655 S. Bay Road, Suite 5N
Dover, DE 19901

U. S. Environmental Protection Agency
Director, Air Protection Division
1650 Arch Street
Philadelphia, PA 19103

Initial Notification

Regulation 1138 – Section 15

Emission Standards for Area Source Motor Vehicle or Mobile Equipment Surface Coating Operations

For
Existing
Sources

Submittal Date: The "Initial Notification" must be submitted no later than October 11, 2010.

[1] **Name of the facility:** _____

[2] **Physical location – Street Address:** _____

City, State, Zip Code : _____

Address where compliance records are kept, if different than the physical location

Street Address: _____

City, State, Zip Code: _____

[3] **Name of Owner or Operator:** _____

Mailing Address: _____

City, State, Zip Code: _____

[4] **Is the facility subject to Section 15 of Regulation 1138?**

Check appropriate box

Yes ☐

No ☐

[5] **Is the motor vehicle or mobile equipment surface coating operation a new affected source or an existing affected source?**

Check applicable box

☐

New affected source

☐

Existing affected source

[6] **Provide a brief description of the motor vehicle or mobile equipment surface coating operation. The description must include the number of spray booths and preparation stations and the number of painters usually employed at the operation.**

<h2 style="margin: 0;"><u>Initial Notification</u></h2> <h3 style="margin: 5px 0 0 0;">Regulation 1138 – Section 15</h3> <h4 style="margin: 0;">Emission Standards for Area Source</h4> <h4 style="margin: 0;">Motor Vehicle or Mobile Equipment Surface Coating Operations</h4>	For Existing Sources
Name of the facility:	
<p>Compliance Status Instructions: If owner or operator indicated that the motor vehicle or mobile equipment surface coating operation was an existing affected source in Item 5 on page 1, the owner or operator has two options for reporting the compliance status of the affected motor vehicle or mobile equipment surface coating operation.</p> <ol style="list-style-type: none"> 1. If the affected motor vehicle or mobile equipment surface coating operation is already in compliance with all applicable requirements of Section 15, the owner or operator may check the “Yes” box in Item 7 below and complete the compliance certification in Item 8 below. If the owner or operator elects to follow this option, the owner or operator does not have to submit the “Notification of Compliance Status” required under 15.7.2 of Section 15. 2. The owner or operator may check the “No” box in Item 7 below, leaving Item 8 blank. If the owner or operator elects to follow this option, the owner or operator must submit the “Notification of Compliance Status” required under 15.7.2 of Section 15 no later than March 11, 2011. 	
<p>[7] Are the motor vehicle or mobile equipment surface coating operations at the facility already in compliance with all applicable requirements of Section 15? <u>Check applicable box</u></p> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;"> <input style="width: 30px; height: 20px; margin-bottom: 5px;" type="checkbox"/> <input style="width: 30px; height: 20px; margin-bottom: 5px;" type="checkbox"/> </div> <div> <p>Yes and this form also serves as the notification of compliance status</p> <p>No, but the motor vehicle or mobile equipment surface coating operations will be in compliance by January 10, 2011</p> </div> </div>	
<p>[8] Certification of Initial Compliance</p> <p>a The owner or operator of the affected motor vehicle or mobile equipment surface coating operations shall certify initial compliance with Section 15 of Regulation 1138 by checking (✓) the following compliance statement.</p> <p>Certify initial compliance for existing affected motor vehicle or mobile equipment surface coating operations by checking following box</p> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;"> <input style="width: 30px; height: 20px;" type="checkbox"/> </div> <div> <p>The owner or operator certifies that the affected motor vehicle or mobile equipment surface coating operations are in compliance with all applicable requirements of Section 15 of Regulation 1138.</p> </div> </div>	
<p>b I certify that all the information contained in this notification is true, accurate, and complete.</p>	
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>c Signature: _____</p> <p>Title/Position: _____</p> <p>Email Address: _____</p> <p>Printed Name: _____</p> </div> <div style="width: 35%;"> <p>Date : _____</p> <p>Telephone No: _____</p> </div> </div>	
<p>[9] The owner or operator must submit this “Initial Notification” to the following agencies by the submittal date provided on page 1 of this form. <u>Remember</u> to keep a copy of this notification.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="border: 1px solid black; padding: 5px; width: 45%;"> Delaware Department of Natural Resources and Environmental Control Director, Division of Air Quality Blue Hen Corporate Center 655 S. Bay Road, Suite 5N Dover, DE 19901 </div> <div style="border: 1px solid black; padding: 5px; width: 45%;"> U. S. Environmental Protection Agency Director, Air Protection Division 1650 Arch Street Philadelphia, PA 19103 </div> </div>	